

draft

MINUTES OF PLANNING COMMISSION

MAY 20, 2009

1. Call to Order-Vice Chair Don Jones called the Planning Commission meeting to order. The pledge was said.
2. Roll Call-Present were Dave Bomkamp, Evelyn Propp, Darrell Simonides, and Vice Chair Don Jones. Those absent-Shelly Hahn, Bill Walter, and Jim Fleck. A quorum was present.
3. Approval of Agenda-Darrell Simonides moved to approve the agenda as presented. Seconded by Dave Bomkamp. Motion carried with a voice vote.
4. Citizens Comments-Roger Anclam, 7928 S. Butterfly Road welcomed the new Commission members. Tom Straub, 5589 E. Buss Road asked to have Terrapin Acres on the agenda in June, he would like an extension due to the economy.
5. Zoning Administrator Report-Mike Birkholz welcomed the new members. Mike Birkholz reported were 8 permits issued in April; 3 fence, 3 electric and 2 building.
6. Commission Comments-Don Jones welcomed the new members to the Commission.
7. Approval of Minutes-Don Jones moved to approve the minutes of the April 15, 2009 meeting. Seconded by Darrell Simonides. Motion carried with a voice vote.
8. Unfinished Business
 - a. Verizon-Vander Geest Conditional Use Permit-Attorney Henderson updated the Commission there was question last month as to if a public hearing needed to be held to amend the conditional use permit. Verizon is proposing replacing some antennas and the shelter on site. Per Attorney Henderson if the change is not substantial a public hearing is not required. Ralph Borkowitz, Velocitel Representative answered questions the Commission had-the original proposed replacement shelter was downsized to meet the ordinance regulations and the antennae are replacements. Darrell Simonides moved to approve the amendments as proposed without a public hearing. Seconded by Dave Bomkamp. Motion carried with a voice vote.
 - b. Conditional Use Permit Process-Darrell Simonides moved to table conditional use permit process to the July meeting. Seconded by Dave Bomkamp. Motion carried with a voice vote.

9. New Business

a. Smart Growth-Carrie Houston-Carrie Houston presented copies of the completed draft of the Comprehensive Plan. Town Board and Planning Commission members will review the draft and bring any changes to the June meeting. Roger Anclam moved to direct Carrie Houston to submit the draft Comprehensive Plan to the State for review. Seconded by Darrell Simonides. Motion carried with a voice vote.

b. 7:30 p.m. Public Hearing-Conditional Use Permit for Marcie and Philip Ramsey- Attorney Henderson called the public hearing to order. The Ramsey's applied for a conditional use permit to allow an adult family home at 10404 S. Walker Road. Marcie Ramsey explained their proposal and answered questions the Commission had. Placement and inspections are done by Rock County. No one spoke in opposition. The public hearing was closed. Two residents are permitted for this type of facility. Darrell Simonides moved to approve the conditional use permit for Marcie and Philip Ramsey to allow a home occupation to operate an adult family home facility licensed by Rock County. Seconded by Dave Bomkamp. Motion carried with a voice vote.

Vice Chair Don Jones thanked the Town Board for their work on the Comprehensive Plan. Board members in attendance were Bill Brewer, Mike Schaefer and Roger Anclam.

10. Adjournment-Dave Bomkamp moved to adjourn. Seconded by Evelyn Propp. The meeting was adjourned.

Respectfully Submitted,

Deborah Bennett

Clerk/Treasurer