

## **MINUTES OF PLANNING COMMISSION MEETING**

**FEBRUARY 18, 2009**

1. Call to Order-Roger Anclam called the Planning Commission meeting to order. The pledge was said.
2. Roll Call-Present was Shelly Hahn, Bill Walter, Vice Chair Don Jones, Dan Oldenburg, Mike Schaefer and Chair Roger Anclam. Jim Fleck was absent. A quorum was present.
3. Approval of Agenda-Dan Oldenburg moved to approve the agenda as presented. Seconded by Mike Schaefer. Motion carried with a voice vote.
4. Citizens Comments-Marcy Ramsey, 10404 Walker Road is considering a home business of assisted living. Ms. Ramsey inquired as to requirements to have an assisted living facility. The possibility of a conditional use permit was discussed; there were further questions. Attorney Henderson asked for more information to make a determination as to what action would be needed.
5. Zoning Administrator Report-In Mike Birkholz absence Bill Brewer reported there was one fence permit issued to George Farr, 2244 W, Hart Road.
6. Commission Comments-Vice Chair Don Jones reported he and Chair Roger Anclam attended a workshop pertaining to working lands. Shelly Hahn asked what happens if a conditional use permit is not being used-conditional use permits are revocable if not utilized for 6 months; also permits run with the land. Shelly also inquired who monitors this; no designated person does. Chair Roger Anclam reported last month the commission recommended approval for the LaGrant land division and Terrapin Acres land division; the Board approved these land divisions.
7. Approval of Minutes-Vice Chair Don Jones moved to approve the minutes for January 21, 2009. Seconded by Bill Walter. The motion carried with a voice vote.
8. Unfinished Business
  - a. Discuss Sludge Ordinance-Attorney Henderson reviewed the changes in the proposed sludge ordinance. Chairperson Roger Anclam stated the Commission maintains the need for a public hearing. Tom Collins, Collins Sanitation put his input into the ordinance; also Mr. Collins stated the DNR monitors haulers. Dan Oldenburg moved

to recommend approval of the proposed ordinance to the Town Board. Seconded by Bill Walter. The motion carried with the following roll call vote-Shelly Hahn-aye, Bill Walter-aye, Dan Oldenburg-aye, Vice Chair Don Jones-aye, Mike Schaefer-aye and Chair Roger Anclam-aye.

b. Ordinance Complaint-There has been no further activity in regard to the complaint. This will be dropped at this point.

#### 9. New Business

a. Smart Growth-Carrie Houston-Town Board members(Lester Oldenburg was absent) were present to cover the next step for the Smart Growth Plan. The land use map was reviewed, the economic development chapter was reviewed and recommendations made. The intergovernmental cooperation chapter will be introduced next month.

10. Adjournment-Mike Schaefer moved to adjourn. Seconded by Chair Roger Anclam. The meeting was adjourned.

Respectfully Submitted,

Deborah Bennett

Clerk-Treasurer