

MINUTES OF PLANNING COMMISSION MEETING

DECEMBER 17, 2008-7:00 p.m.

1. **Call to Order/Pledge**-Chair Roger Anclam called the monthly Planning Commission meeting to order at 7:00 p.m. The pledge was said.

2. **Roll Call**-Present were Shelly Hahn, Bill Walter, Dan Oldenburg, Vice-Chair Don Jones, and Chair Roger Anclam. Those absent-Jim Fleck and Mike Schaefer. A quorum was present.

3. **Approval of Agenda**-Dan Oldenburg moved to approve the agenda. Seconded by Shelly Hahn. Motion carried with a voice vote.

4. **Citizen Comments**-None

5. **Zoning Administrator Report**-Mike Birkholz reported there were 3 building permits and 1 building/electric issued.

6. **Commission Comments**-None

7. **Approval of Minutes**-Bill Walter noted the correction of the spelling of Kietzman. Vice Chair Don Jones moved to approve the minutes from November 19, 2008 as corrected. Seconded by Bill Walter. The motion carried with a voice vote.

8. **Unfinished Business**-

a. **Land Division Procedure**-Chair Roger Anclam reviewed discussions from past meetings regarding keeping track of land divisions that are recorded. There was further discussion as to delay effective date until a certified survey map is recorded. Attorney Henderson will check with Dane County to see how they handle land divisions and report back next month.

b. **Holmstead Land Division**-Bob Luenburger, R.H.Batterman representative reviewed the proposed land division/combination and answered questions the Commission had. Dan Oldenburg moved to approve the application and recommend approval to the Town Board. Seconded by Vice Chair Don Jones. The motion carried with the following roll call vote: Shelly Hahn-aye, Bill Walter-aye, Dan Oldenburg-aye, Don Jones-aye and Roger Anclam-aye.

c. **Sludge Ordinance**-Attorney Henderson reported he had checked with Orfordville, Clinton and the Town of Beloit and none of them license sludge haulers. There was discussion as to whether to maintain the ordinance as is. It was suggested to possibly retain the provision for a hearing. Attorney Henderson suggested carry this over and he would possibly separate the sludge and garbage hauler.

9. **New Business**

a. **Ordinance Complaint**-Roger Fleener filed a written complaint regarding a forklift business operating in residential district. This complaint was addressed in September 2007. Attorney Henderson said more evidence is needed to proceed; he will contact Roger Fleener for other witnesses.

Citizen Comment-Ron Combs arrived late and asked to present a change for the Straub sub division. Attorney Henderson recommends the Commission put this on the agenda next month to make a recommendation to the Town Board.

b. **Smart Growth**-Carrie Houston-Carrie Houston reviewed the land use maps. The Town Board (members absent were Lester Oldenburg and Mike Schaefer) and Planning Commission suggested changes to the maps. The draft land use element will be on the agenda January 21.

10. **Adjournment**-Dan Oldenburg moved to adjourn. Seconded by Bill Walter. The meeting was adjourned.

Respectfully Submitted,

Deborah Bennett

Clerk-Treasurer