

**DRAFT
CORRECTED**

**TOWN OF TURTLE
CEMETERY COMMITTEE MEETING
MINUTES OF MARCH 7, 2012 MEETING
Regular Mtg/7:00 PM**

1. Meeting called to order by Vice Chairperson. Don Jones at 7:00 pm.
2. Roll Call as follows: Ralph Carlson, Ethel Maxworthy, Brad Trewyn, Supervisor Bill Brewer, Sexton Mike Birkholz and Don Jones. Jean Swanson was absent. No citizens in attendance.
3. Motion for approval of March 7, 2012 Agenda was made Bill Brewer, second by Ralph Carlson. So carried by all members present.
4. Motion for approval of the February 1, 2012 minutes was made by Mike Birkholz, second by Ethel Maxworthy. Motion passed by all members present.
5. Financial report was given for February 2012. Motion to approve was made by Brad Trewyn, second by Don Jones. Motion carried by members present.
6. Sexton Report: No burials in February 2012. He has poured 17 new cement pads which will be installed in the Spring.
7. Board Liaison Concerns: Bill presented costs on plaques for niches:
 - a) From 1 March 2012 to 1 March 2013, the following applies to the single #N51 and the double #N53 will cost \$198.00. Additional words may be added at a cost of \$13.00 each. Further discussion was to install a sample plaque on both a single and double niches of the columbarium. Also, it was thought there should be sample plaques and information pertaining to possible sales at the office lobby. These items need to be discussed further. Bill will investigate possibilities with the supplier. A flower vase was shown to the committee. It would attach to the plaque by nut and bolt of which it and the plaque will attach to the niche. Cost to be determined. One emblem is free. A second would have a cost of \$99.00 from our supplier. Exception might be a Veteran seal which come free to the Vet at no cost. There are still issues before a final discussion can be recommended to the board. There were discussions as to when we could start selling niches. Mike indicated that the columbarium is ready as soon as the ordinance and contract forms are ready and approved by the Town Board. There is still fill and further excavating to be done this summer.
8. Citizens Concerns or Comments: None.
9. Old Business:
 - a) Contract for purchase of niches (agreement) the committee discussed Attorney Henderson's changes on item #5, item #7 and #11. The form stands as presented with the changes. Forward to Town Board for approval.

- b) Ordinance 134 addendum to General Ordinance #134 NOW #153. Make the following changes to draft: (h) Columbarium:

(4) to read: Until wilted, fresh flowers may be placed at the base of the columbarium at the time of internment.

Also, (i) Disinterment

(1) to read: Niches shall not be reopened for inspection, except upon a lawful order.

(2) to read: A deposit for the amount set by the Town Board to be paid for the cost of disinterment, removal and restoration shall be made prior to approval of the Sexton.

10. New Business:

(a) Continuation of columbarium process/Cemeteries - Mike Birkholz motioned and Bill Brewer second the need to add disinturnment for conventional burials to read as above:

(1) Graves shall not be reopened for inspection, except upon lawful order.

(2) A deposit for the amount set by the Sexton to be paid for the cost of disinturnment, removal and restoration shall be made prior to approval of the Sexton.

This item needs to be placed within the new ordinance #153 by Attorney Henderson where he deems appropriate.

(b) Veteran Memorial Marker in Shopiere Cemetery – Mike reported that this is to be tabled until the Turtleville Project is done.

(c) Disinturnment Fees and Procedures: discussed under 9b)(i)(2) above

11. Next Meeting Date: 4 April 2012 – 7:00 pm

12. Adjournment: Motion made by Bill and seconded by Mike – all in favor, 8:24 pm.

Donald Jones, Acting Secretary

Dated 13 March 2012