

**DRAFT**

**TOWN OF TURTLE  
CEMETERY COMMITTEE MEETING  
MINUTES OF OCTOBER 5, 2011 MEETING  
Regular Mtg/7:00 PM**

1. Meeting called to order by Chairman Swanson at 7:00 pm.
2. Roll Call as follows: Present were Mike Birkholz, Sexton, Ralph Carlson, Don Jones, Ethel Maxworthy, Jean Swanson, Brad Trewyn, Supervisor Bill Brewer. Mallory Birkholz was also present.
3. Motion for approval of the September agenda was made by Mike Birkholz, seconded by Don Jones. So carried by all members present.
4. Motion for approval of the September minutes was made by Brad Trewyn , seconded by Ethel Maxworthy. Motioned passed by all members present.
5. Financial report was given for September 2011. It was noted that certain checks listed on “financial report” had not been mailed as of today’s date. There were adjustments that needed to be made and more information collected from individuals. Changes will be made and noted on next month’s financials. (October’s report)
6. Sexton Report. Mike Birkholz said there were no internments in the month of Septeber. He has been supervising work done in Turtleville Cemetery with the delivery of fill dirt from Kerry Industries.
7. Board Concerns: There were no concerns stated from the board of supervisors.
8. Citizens Concerns - None.
9. Old Business:  
Columbarium Review: Mr. Brewer stated the foundation footings had been poured and that a curing time of at least 28 days was necessary until any thing would be placed upon it. Additional dirt being brought in from the road work done on Co. Trk “J” near the DeLong properties. Many members of the committee has been to Turtleville to view progress. The Committee was told to start coming up with details on how sales would proceed and pricing. Mr. Jones indicated that we should not just do the columbarium but this would be the time to also review and adjust any pricing increases of “ground” plots and services. Committee members appointed to search and obtain information from surrounding locations as to how their niches are sold and price points. In November this information will be reviewed. Mike Birkholz agreed to the selling of niches as to the individuals’ preference, rather than in a designated “line-up”. This came as a result of conversations of committee members. We still need the input from the columbarium rep as to “contract of sale niches”, advertising, etc. This contact hopefully will be in October/November.
10. New Business:  
No new business was presented or discussed by members.
11. Next Meeting Date: will be November 2, 2011 at 7:00 p.m.

12. Adjournment motion was made by Mike Birkholz, seconded by Bill Brewer.  
So carried by committee members. Meeting adjourned at 8:05 pm.

Submitted by

Jean Swanson  
Cemetery Committee, Chairperson

October 17, 2011  
(2011-October Minutes-Cemetery)