

**DRAFT**

**TOWN OF TURTLE  
CEMETERY COMMITTEE MEETING  
MINUTES OF SEPTEMBER 1, 2010**

1. **Meeting called to order** by Chairman Jean Swanson – 7::03 pm
2. **Members present:** Ethel Maxworthy, Supervisor Tim Kopp, Jean Swanson, Don Jones and Sexton Mike Birkholz. Absent-Ralph Carlson. No citizens present.
3. **Agenda** – Motion made to approve September 2010 agenda by Don Jones seconded by Ethel Maxworthy. Motion carried by members present.
4. **Minutes** – Last meeting, August 2010 minutes were read by members. One adjustment was recommended that of the insurance for cemeteries had compensation for individuals. The insurance for this is not strictly for cemeteries but for employees carried by the town’s general policy. Motion made to accept minutes by Ethel Maxworthy, seconded by Tim Kopp and approved by all members present.
5. **Financial Report** – Presented the financial report for August 2010. Motion for approval made by Don Jones, seconded by Ethel Maxworthy. Approval by all members present.
6. **Sexton Report** – Mike Birkholz asked about the 2 member that were vacant. Told that a list will be presented to Roger Anclain for consideration with names of persons members provided. Also questioned was the possibility of more trash cans within the cementeries. Mike indicated that there would be more work for the highway dept. checking and need to empty cans. The committee dropped the motion. Don Jones asked about the vines and weeds on the west side of Turtleville. Mike said he would make contact with the adjourning resident to see if he would be willing to correct the problem. Mike mentioned the committee might be interested in building a small cremation “block” area in Turtleville to help with the space problems. This would take a lot of research but would be willing to proceed with obtaining information. Members agreed the possibility could be one for consideration. Ethel Maxworthy gave Mike the name and address of Merlin Peterson in Sharon, to pick up the cement mixer drum. Mike said he would do this the first week he returned from vacation. A thank-you will be written to Mr. Peterson.
7. **Board Question & Answer** – No communication given
8. **Citizens Request/Questions** – No citizen input.
9. **OLD BUSINESS:**
  - a) **Signage:** It has been agreed by members that a very basic sign be placed near the front of the entrance of each cemetery that would have the name of the cemetery, “open dawn to dusk”, and owned/operated by Town of Turtle with the web site. Now we must decide on what should be on the “rules & regulation information board. A copy of the Eastlawn cemetery in Beloit was presented and could possibly be converted to fit our situation for basic rules and regulations. Jean Swanson will try to conform the rules to apply to our rules and return the listing to the committee in October.

b) **Donation/Gift form:** A copy of the “donation/gift” form will be given to Mr. Anclain for the board review. The form was a citizens request and constructed and approved by the committee members. The original copy to be maintained by the clerks office, second copy going to the individual giving the gift and the third copy going to the committee chairperson. These donations will need to be set up within the budget as “a specific line item” or sort for helping the cemeteries.

**10 NEW BUSINESS:**

a) **Veteran Urn/Plot:** After much discussion among committee members it was agreed that we would presently like to restore the “unknown soldiers” urn this year. Mike will make contact with an individual that would be interested in doing some “smaller” work within the cemeteries, and asking for an estimate of expenses. The committee voted to put the issue of veterans area on the back burner until next spring when it will be brought back to the table for consideration. The importance of restoration is greater than designation of the new veteran area at this time.

**11 Next Meeting Date** was set for October 6, 2010 at 7:00 p.m.

**12. Adjournment -** Motion made to adjourn meeting at 8:25 pm by Don Jones, seconded by Tim Kopp. Passed by all members present

Submitted by:

Jean Swanson, Chairperson  
Don Jones, Secretary

Dated September 4<sup>th</sup>, 2010

Town Board Members may be in attendance, no Board decisions will be made. Persons with disabilities who need accommodations to attend the meeting should contact the Town Clerk’s office at the Town of Turtle Community Center at 6919 South County Road “J”, Beloit, WI 53511, as soon as possible so that needs can be reasonably met. Telephone 362-0655.

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