

**RESOLUTION NO. 2020-01**

**RESOLUTION GRANTING THE TOWN CHAIRPERSON  
EXECUTIVE AUTHORITY TO TAKE APPROPRIATE ACTIONS  
FOR THE PROTECTION OF TOWN EMPLOYEES AND THE  
GENERAL PUBLIC IN RESPONSE TO COVID-19**

**WHEREAS**, the outbreak of the corona virus and its resulting COVID-19 disease over recent months has caused serious illness and deaths in individuals worldwide; and

**WHEREAS**, the scope of the corona virus pandemic is currently unknown, and as of the date of this Resolution there have been no confirmed cases in Rock County, but it is likely that there will be cases in Rock County; and

**WHEREAS**, epidemiologists have concluded that the number of infections is likely to increase and there is the potential for a significant and sudden increase in such infections; and

**WHEREAS**, the primary focus in addressing the corona virus pandemic is on containing the spread of the disease by minimizing the likelihood of contact between infected individuals and non-infected persons; and

**WHEREAS**, the public interest requires that the Town maintain its capacity to provide essential services to Town residents, which requires protection of all employees from contracting the virus through normal Town operations while curtailing those non-essential activities that increase the risk of infection of employees and those with whom they come into contact; and

**WHEREAS**, the Town Board has determined that it is necessary, in order to protect the health, safety and welfare of the residents of the Town that the Town Staff be prepared to take an active role in reducing the spread of the disease by adapting its operations and programs to implement recommendations made from time to time by regional, state, national, and world medical experts as knowledge of the disease continues to develop; and

**WHEREAS**, the Town Board has determined that in order to make such adaptations in a timely manner, the authority to make decisions to implement operational and program changes must be delegated to the Town's leadership.

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to Wis. Stat. § 323.11, that the Town Board hereby declares an emergency. The Town Board hereby authorizes the Town Chairperson to take such actions to modify Town staff operations and programs from time to time as he deem reasonably necessary, in light of the then-current level of known risk, to minimize the likelihood that Town employees will be exposed to the corona virus, will contract COVID-19 or will communicate the disease to others

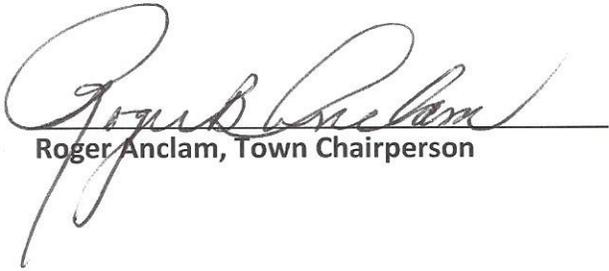
or that Town programs or operations will create circumstances resulting in an undue risk of communication of the disease between other parties, including, but not limited to:

- a) Facilitating and encouraging the use of mail, digital communications, online payment options and other methods of transacting Town business that do not require face-to-face contact.
- b) Purchasing additional protective gear, disinfecting supplies or cleaning and other services to minimize the risk of transmission of the virus to persons through person to person contact or contact with infected surfaces or materials.
- c) Canceling, suspending or limiting recreational, educational, special events, park facility rentals, or other non-essential programs which require the congregation of people in confined spaces.
- d) Authorizing refunds of registration fees, rental fees, deposits or other payments made for participation in programs that are canceled, suspended or limited due to health concerns or in which participation is discouraged to minimize the risk of the spread of the disease.
- e) Authorizing waiving of late fees, penalties, and interest for animal licensing and utility payments.
- f) Authorizing employees, if practicable, to work remotely from home while the risk of contracting COVID-19 remains significant or where the employee may have been exposed to the corona virus.
- g) Requiring any employee who may have been exposed to the corona virus to remain at home and not report to work and provide compensation to such employees for the work time lost subject to changes in State and Federal Law as applicable.
- h) Authorizing extended leave beyond any accrued sick leave or other authorized leave time to any employee who is diagnosed with COVID-19 or who has been ordered quarantined or isolated due to potential corona virus transmission.
- i) Entering short term contracts with vendors to supply services necessary to substitute for employee work lost due to absences caused by the corona virus outbreak.
- j) Closing or limiting the hours of operation of Town facilities and services.
- k) Providing public information regarding the corona virus and its effects on Town operations and referrals to appropriate service providers.

**BE IT FURTHER RESOLVED** that this Resolution shall be effective as of March 18, 2020 and shall expire on April 30, 2020 unless extended or earlier terminated by further action of the Town Board.

Adopted this 18<sup>th</sup> day of March, 2020.

**TOWN OF TURTLE**



Roger Anclam, Town Chairperson

**ATTEST:**



Deb Bennett, Town Clerk