

MINUTES OF TOWN BOARD MEETING

Wednesday, September 12, 2007-7:00 P.M.

- 1) **Call to Order-7:00 p.m.**-Dan DeLong called the monthly Board meeting to order.
- 2) **Pledge of Allegiance.**-The pledge was said
- 3) **Roll Call/Quorum Call.**-Those present were Fran Patch, Bill Brewer, Bill Kutz, Tim Kopp, Dan DeLong and Attorney Henderson. A quorum was present.
- 4) **Approval of Agenda**-Fran Patch moved to approve the agenda as presented. Seconded by Bill Kutz. Motion carried.
- 5) **Committee Reports**
 - a. **Highway Department Report**-Mike Birkholz reported second mowing is done, culverts cleaned, maintenance on equipment, cleaned brush around Lathers Road Bridge.
 - b. **Fire Department Report**-Chief Huffman reported there were 26 calls for the month of August. A house was burnt for training. Dan Atkinson asked the Board approval of a firefighter memorial. This will be an agenda item later.
 - c. **Police Department Report**-Rich LeFeber reported 130 hours were logged and 2110 miles traveled..
 - d. **Safety Committee Report**-Jere Crouse reported Safety met on September 5, the police report was reviewed. The Committee was pleased with the police coverage in the subdivision behind the hospital. Jere noted the Turtleville Bridge area being cleaned up. There will be no meeting in October.
 - e. **Parks Committee**-Fran Patch reported the committee has a piece of equipment that was donated, it is being repaired and the committee would like to put it in Lindale Park.
 - f. **Cemetery Committee**-Tim Kopp reported the legal description for the cemetery was reviewed. Headstones were picked for restoration.
 - g. **Additional reports**-None
- 6) **Public Notices-Future Meetings, etc**-No Turtle Community Organization meeting on the 13th.
 - a. Turtle Community Organization-September 13, 2007-7:00 p.m.
 - b. Parks Committee-September 17, 2007-7:00 p.m.
 - c. W.T.A New and Continuing Officials Workshop-September 18, 2007-8:30 a.m.-3:30 p.m.
 - d. Cemetery Committee-September 18, 2007-7:00 p.m.
 - e. Planning Commission-September 19, 2007-7:00 p.m.
 - f. Fall Festival Committee-September 25, 2007-7:00 p.m.
 - g. Fall Festival Committee-October 2, 2007-7:00 p.m.
 - h. Court-October 3, 2007-7:00 p.m.
 - i. Safety Committee-No Meeting in October
 - j. Fall Festival-October 6, 2007-7:00 a.m.-8:00 p.m.
 - k. Town Board Meeting-October 10, 2007-7:00 p.m.
- 7) **Citizens' Questions/Comments**-Vicki Butzler, 2449 Murphy Woods Road questioned annexation possibility for her area, the Boundary Agreement expires 2021; she noted the construction traffic and the wear and tear on Murphy Woods. Tom Straub asked if any dialogue had been going on with the City regarding the Boundary Agreement. Ralph Carlson, 4147 S County Road S has an unfinished driveway from County S restructuring; he was directed to contact Rock County Highway Commissioner Ben Coopman.
- 8) **Board Member Comments**-None
- 9) **Approval of Minutes**-Bill Brewer moved to approve minutes for August 8, 14, 30 and September 6, 2007 as presented. Seconded by Bill Kutz. Motion carried.
 - a. August 8, 2007
 - b. August 14, 2007
 - c. August 30, 2007
 - d. September 6, 2007
- 10) **Approval of Invoices**-Fran Patch moved to approve the invoices as presented. Seconded by Tim Kopp. Motion carried.
- 11) **Treasurer Report**-The checking balance is \$411,786.78, Cemetery Checking-\$ 1,128.31, Cemetery CD-\$36,045.46 and Impact Fees-\$ 29,036.74. . Tim Kopp moved to approve the treasurer's report as presented. Seconded by Bill Kutz. Motion carried.
- 12) **Planning Commission Report**-Roger Anclam reported Planning Commission approved a conditional use permit for Rock Energy Cooperative, recommended approval of Turtle Rock Subdivision Final Plat; reviewed Terrapin Acres.
- 13) **Unfinished Business**
 - a. **Update on Coleman Subdivision**-Attorney Henderson reported Mr. Coleman asked to have the update held over until October to allow Combs & Associates to give the update. Bill Brewer moved to table any action on the Coleman Subdivision. Seconded by Tim Kopp. All voted aye. Motion carried.

- b. **Update on Straub Drainage Issue**-Dan Betka, Combs & Associates reviewed plans for proposed retention pond for storm water. Tom Straub stated when all approvals are received construction will begin.
- c. **Update on Easement for AT & T**-Attorney Henderson explained the original easement had no end date and suggested setting any action over to October.

14) New Business

- a. **Amendments to the Code of Ordinances**-Section 13.09-Driveways and 19.07-Nonconforming Uses, Structures and Lots-Fran Patch moved to amend the code of ordinances to include section 13.09-driveways and 19.07 nonconforming uses, structures and lots. Seconded by Bill Kutz. Motion carried.
- b. **Consider and Act Upon Hiring Police Officer-Karl Weberg**-Tim Kopp moved to approve the hiring of Karl Weberg as Police Officer. Seconded by Bill Kutz. All voted aye, motion carried.
- c. **Consider and Act Upon Final Plat Approval for Turtle Rock Estates Subdivision-Rozran**-Attorney Henderson reported all requirements had been met for Turtle Rock Estates Subdivision, Planning Commission recommended approval of the final plat. Fran Patch moved to approve the final plat for Turtle Rock Estates Subdivision Phase I. Seconded by Bill Kutz. All voted aye, motion carried.
- d. **Review and Approve Job Description and Wages and Benefits for Highway Superintendent**-Tim Kopp moved to approve the job description and wages and benefits for Highway Superintendent as updated. Seconded by Bill Brewer. All voted aye, motion carried.
- e. **Review and Approve Job Description and Wages and Benefits Highway Patrolman**-Fran Patch moved to table taking any action on the job description and wages and benefits for the Highway Patrolman. Seconded by Bill Kutz. Motion carried with one nay vote by Bill Brewer.
- f. **Consider and Approve the Hiring Procedure for Highway Superintendent**-Fran Patch moved to table acting on agenda item 14(f). Seconded by Tim Kopp. Motion carried.
- g. **Consider and Approve the Hiring Procedure for Highway Patrolman**-Tim Kopp moved to have the Chairperson and Highway Board Liaison obtain pricing for running an ad, then decide how many times and what newspapers they want to run the ad to hire a Highway Patrolman. Seconded by Fran Patch. Motion carried.
- h. **Consider and Approve Vacuum Cleaner Purchase-\$500.00**-Fran Patch moved to authorize the purchase of a vacuum for the Community Center not to exceed \$500. Seconded by Bill Brewer. Motion carried.
- i. **Gateway Blvd. Extension to Hart Road -2009 Project Update**-Dan DeLong gave an update on the City of Beloit's plans to extend Millington Road to Hart Road.
- j. **Committee Appointments for Safety and Cemetery and Term Confirmation for All Committees**-Dan DeLong recommended appointing Gerald Steffenson to Board of Review for a 3 year term. Bill Brewer moved to appoint Gerald Steffenson to Board of Review for a 3 year term. Seconded by Bill Kutz. All voted aye, motion carried. Dan DeLong recommended appointing Jeff London to the Safety Committee with a term ending 2009. Bill Brewer moved to appoint Jeff London to the Safety Committee with a term ending 2009. Seconded by Bill Kutz. All voted aye, motion carried. Dan DeLong recommended appointing Mike McCabe to the Safety Committee. Tim Kopp moved to appoint Mike McCabe to the Safety Committee. Seconded by Bill Brewer. All voted aye, motion carried. Dan DeLong designated the Boundary Committee as the Town Board, Planning Commission and the Town Attorney. Dan DeLong recommended the following Cemetery Committee appointments: Honorary members Dave Van Galder and Ethel Post to the Cemetery Committee; Greg Skokut as secretary-term 2009, Don Jones-term 2008, Ethel Maxworthy-term 2008 and Jean Swanson-term 2010. Tim Kopp moved to approve the recommended appointments to the Cemetery Committee. Seconded by Bill Brewer. All voted aye, motion carried. Dan DeLong recommended appointing Chuck Wollslair to the Cemetery Committee term ending 2010. Bill Kutz moved to appoint Chuck Wollslair to the Cemetery Committee term ending 2010. Seconded by Bill Brewer. All voted aye, motion carried.

- 15) **Adjournment**-Fran Patch moved to adjourn. Seconded by Bill Kutz. The meeting was adjourned.

Deborah Bennett
Clerk/Treasurer-Town of Turtle