

MINUTES OF TOWN BOARD MEETING

Wednesday, February 14, 2007-7:00 P.M.

- 1) Call to Order-7:00 p.m.-Jim Brandenburg called the monthly Board meeting to order.
- 2) Pledge of Allegiance-The pledge was said.
- 3) Roll Call/Quorum Call-Those present being Fran Patch, Bill Brewer, Tim Kopp, Bill Kutz and Jim Brandenburg. A quorum was present.
- 4) Approval of Agenda-Tim Kopp moved to approve the agenda as presented. Seconded by Bill Kutz. Motion carried unanimously by voice vote.
- 5) Committee Reports
 - a. Highway Department Report-Bill Brewer reported the Highway Department was out on the roads 14 days plowing, salting and sanding. They went through 107 tons of salt and sand, \$952.23 in fuel. The end loader has arrived. Spare blades will be purchased for \$2380.00. Maintenance on equipment was completed time allowing.
 - b. Fire Department Report-Tim Huffman reported there were 17 calls for the month of January. The practice was on search and rescue and on fire attack operations.
 - c. Police Department Report-Rich LeFeber reported 163.25 hours were logged in January and 2,215 miles traveled. The new squad is scheduled to arrive on February 28th.
 - d. Safety Committee Report-No meeting in February.
 - e. Parks Committee-They will meet February 19 and review the Memorial proposal by Angela McFall.
 - f. Cemetery Committee-Jacque Patch reported the committee recommended approval of the grave digging contract with Gilbank Construction, there is a \$25 increase. At the February meeting the mowing contract will be reviewed.
 - g. Any Additional Meetings-None
- 6) Public Notices-Future Meetings, etc.-Jim Brandenburg noted the Fall Festival meeting was cancelled , February 21 will be an Emergency Management meeting 8:00 a.m.-5:00 p.m. at Rock County Health Care Center, Storm water Management-Mar. 2-9:00-noon, Capital Day-Mar. 14, 8:30 a.m. in Madison, District Meeting Mar. 31 at Randy's in Whitewater.
 - a. February 19, 2007-Parks Committee-7:00 p.m.
 - b. February 20, 2007-Spring Primary-7:00 p.m.
 - c. February 21, 2007-Planning Commission-7:00 p.m.
 - d. February 27, 2007-Cemetery Committee-7:00 p.m.
 - e. February 28 , 2007-Fall Festival-7:00 p.m.
 - f. March 7, 2007-Safety Committee-6:30 p.m.
 - g. March 7, 2007-Board Workshop-6:30 p.m.
 - h. March 7, 2007-Court-7:00 p.m.
 - i. March 8, 2007-4th of July Committee-7:00 p.m.
 - j. March 14, 2007-Town Board Meeting-7:00 p.m.
 - k. March 21, 2007-Planning Commission -7:00 p.m.
 - l. March 22, 2007-Smart Growth Meeting-7:00 p.m.
- 7) Citizens' Questions/Comments-None
- 8) Board Members Comments-None
- 9) Approval of Minutes-Fran Patch moved to approve the minutes for January 10, 31 and February 7 as presented. Seconded by Tim Kopp. Bill Brewer asked that corrections be made in the actual minutes. Motion carried unanimously by voice vote.
 - a. January 10, 2007
 - b. January 31, 2007
 - c. February 7, 2007
- 10) Approval of Invoices-Fran Patch moved to approve the invoices as presented. Seconded by Tim Kopp. Motion carried unanimously by voice vote.
- 11) Treasurer Report-The checking account balance is \$1,687,352.09, Cemetery Checking \$1,100.90 and Cemetery CD-\$36,045.46. Fran Patch moved to approve the treasurer's report as presented. Seconded by Bill Kutz. Motion carried unanimously by voice vote.
- 12) Planning Commission Report-Tom Straub reported the Planning Commission issued a conditional use permit for U.S. Cellular for a tower the vote was 6-1. At the February meeting the driveway ordinance will be reviewed.
- 13) Unfinished Business-None

14) New Business

- a. Consider and Approve Volunteer Firefighter Applicant-Brian Rogers-Tim Huffman reported Brian Rogers had fulfilled requirements to become a firefighter and recommended 1 year probation. Tim Kopp moved to approve Brian Rogers's appointment to Town of Turtle Fire Department with 1 year probation. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.
- b. Consider and Approve Ordinance for Review of Administrative Decisions-Attorney Henderson reviewed proposed Ordinance No. 112-Review of Administrative Decisions. Attorney Henderson had made some changes. Tim Kopp moved to table taking any action on Ordinance No. 112 until March. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.
- c. Consider and Approve Ordinance for Board of Adjustment-Attorney Henderson reviewed Ordinance No. 111. Bill Kutz moved to approve Ordinance No. 111 for Board of Adjustment as presented. Seconded by Fran Patch. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried 3-2.
- d. Consider and Approve Grave Digging Contract-Per Jacque Patch the Cemetery Committee recommended approval of the grave digging contract with Gilbank Construction. Fran Patch moved to approve the grave digging contract with Gilbank Construction for 2007 the rate being \$300.00 weekdays and \$325.00 on weekends. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.
- e. Consider and Approve Rural Road Specifications-Attorney Henderson reviewed the proposed ordinance 113 Minimum Highway Design Standards. Tom Nee had reviewed the Specifications and felt they were acceptable. Tim Kopp moved to adopt Ordinance No. 113-Minimum Highway Design Standards as presented. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.
- f. Consider and Approve Resolution Approving Intergovernmental Agreement Between the City of Beloit and Town of Turtle-Tim Kopp moved to adopt the resolution approving the intergovernmental agreement between the City of Beloit and Town of Turtle education businesses for recycling. Seconded by Fran Patch. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.
- g. Consider and Approve Resolution Supporting Agreements Between the Town of Turtle and the State of Wisconsin State Elections Board Regarding Use of the Statewide Voter Registration System-Tim Kopp moved to approve the resolution supporting agreement between the Town of Turtle and the Wisconsin State Election Board regarding use of the Statewide Voter Registration System. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.
- h. Consider and Approve Resolution Authorizing Department Head Purchases-Fran Patch moved to approve the resolution authorizing department heads to make purchases as designated 1. pre-approved budget item of less than \$300 without prior approval the Department Head can sign alone 2. pre-approved budget items \$300-\$2,500, the Board Liaison or Town Chair and Department Head shall sign the purchase order 3. pre-approved budget items over \$2,500 the Town Board must approve the purchase and the purchase order must be signed by the Department Head and Board Liaison or Town Chair. Seconded by Tim Kopp. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.
- i. Discussion of Turtle Community Organization for Guard Rails-The Turtle Community Organization would like to remove the cable around the Oractor pull area and put guard rails up; they can get rails from the County. The Highway Department can dig the holes. The Board is supportive of having the guard rails.
- j. Consider and Act Upon Survey for Turtleville Cemetery-Attorney Henderson reviewed the statutory procedure if a cemetery association ceases to operate. A survey needs to be done for a legal description. Fran Patch moved to direct Attorney Henderson to obtain the document needed for the Town to take over ownership of Turtleville Cemetery. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.

k. Approve Parks Committee Appointment-Jim Brandenburg recommended the following appointments to the Parks Committee-Tracy Maxwell-chair, June Voge, Kris Wood, Eva Arnold, Fran Patch, Mike Birkholz, Bill Kutz, Don Jones, John Champlin, Jim Brandenburg and Frank Wywialowski. Bill Kutz moved to approve the appointment of said persons to the Parks Committee. Seconded by Tim Kopp. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.

l. Approve Cemetery Committee Appointment-Jim Brandenburg recommended the following appointments to the Cemetery Committee-Jacque Patch-chair, June Voge, Don Jones, Mike Palubinski, Richard McFall, Steve Mitchell, Ethel Maxworthy, Ethel Post, Greg Skokut, Jim Brandenburg, Bill Kutz and Tim Kopp. Fran Patch moved to approve the appointment of said persons to the Cemetery Committee. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.

m. Approve Police Department Hosting Self-Defense Class for Red Hat Society-June Voge and Rich LeFeber asked for approval of a Turtle Police Department hosted self-defense class for the Red Hat Society. Tim Kopp moved to approve the Town of Turtle Police Department hosting a self-defense class for the Red Hat Society. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.

n. Approve Park Equipment Donation-Angela McFall reviewed her proposal for playground equipment to be installed at the Community Center. Fran Patch moved to approve the proposed playground equipment to be installed at the Community Center. Seconded by Bill Kutz. The roll call vote was as follows: Fran Patch-aye, Bill Brewer-aye, Tim Kopp-aye, Bill Kutz-aye and Jim Brandenburg-aye. Motion carried unanimously.

15) Adjournment-Fran Patch moved to adjourn. Seconded by Bill Kutz. The meeting was adjourned.

Respectfully Submitted,

Deborah Bennett
Clerk/Treasurer-Town of Turtle

Amended and approved March 14, 2007.