

draft

TOWN OF TURTLE
MINUTES OF PLANNING COMMISSION MEETING
October 15, 2008-7:00 P.M.

1. **Call To Order/Pledge of Allegiance**-Chairperson Roger Anclam called the Planning Commission meeting to order. The pledge was said.
2. **Roll Call**-Present was Dan Oldenburg, Bill Walter, Vice Chair Don Jones, Jim Fleck, Mike Schaefer, Chairperson Roger Anclam and Attorney Henderson. Shelly Hahn was absent.
3. **Approval of Agenda**-Mike Schaefer moved to approve the agenda as presented. Seconded by Vice Chair Don Jones. Motion carried.
4. **Citizens Questions/Comments**-Gene Shepherd, Freedom Lane has 2 houses on the south side of the Freedom Lane that are part of the parcel on the north side of Freedom Lane. He would like to separate the houses from the rest of the parcel. The Planning Commission suggested he obtain a preliminary survey to do the land division.
5. **Zoning Administrator Report**-Zoning Officer Mike Birkholz reported there were 3 building permits issued and he received a complaint of a mobile home on a parcel; they were given 30 days from October 7 to remove it.
6. **Commission Comments**-Vice Chair Don Jones recommended notifying the Commission of upcoming meetings with a phone call. Bill Walter did not feel attendance was a problem. Mike Schaefer noted all meetings were listed on the Town Board agenda. Vice Chair Don Jones moved to change the order of 8) a Smart Growth to 9) c. Seconded by Jim Fleck. Motion carried with a voice vote. Chairperson Roger Anclam thanked Vice Chair Don Jones for reporting for him at the Town Board meeting. Notifying members will be further discussed at a later time.
7. **Approval of Minutes**-Mike Schaefer moved to approve the September 17, 2008 minutes as presented. Seconded by Bill Walter. Motion carried with a voice vote.
8. **Unfinished Business**
 - a) **Review Conditional Use Permit ATC/Alliant Energy-Colley Road**-Chairperson Roger Anclam reviewed the conditional use permit that had been issued to ATC/Alliant Energy. An amendment to the original permit will need to be petitioned for when ATC's change needs to be implemented. The Commission has copies of conditional use permit no.63 to review previous to an amendment.
 - b) **Land Division Procedure**-Procedure for follow up on land divisions was discussed to make sure a certified survey was recorded with the County. This will be carried over to November for further discussion to possibly require a certified survey map.
9. **New Business**
 - a) **Barbara Lane- Mr. LaGrant**-The process to trade land for Barbara Lane from Creek Road to the creek was reviewed. This needs to go before the Town Board to make a decision whether to trade or not. Bill Walter moved to recommend to the Town Board approval of the exchange of land with Mr. LaGrant and the Town with no monetary exchange to be made. Seconded by Mike Schaefer. The motion carried with a roll call vote as follows: Dan Oldenburg-aye, Bill Walter-aye, Vice Chair Don Jones-aye, Jim Fleck-aye, Mike Schaefer-aye and Chairperson Roger Anclam-aye.
 - b) **Discuss In Home Occupation-Kelly Urban**- Mr. Urban, 7151 E. County Road P is interested in a home occupation of a part time taxidermist and asked for direction to obtain the proper permits. This parcel is zoned rural residential. He needs to apply for a conditional use permit.
 - c) **Smart Growth**-With the Town Board (Bill Brewer was absent) in attendance Carrie Houston reviewed Chapter 5-Utilities and Community Facilities that was addressed last month. Board and Commission members should read this before next month for any corrections. November 19 will be the next Smart Growth meeting
10. **Adjournment**-Dan Oldenburg moved to adjourn. Seconded by Vice Chair Don Jones. The meeting was adjourned.

Respectfully Submitted,

Deborah Bennett
Clerk-Town of Turtle